



MEETING MINUTES

MENTAL HEALTH BOARD

Thursday, January 11, 2018 7:00 PM

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, room 2403

Members Present: J. Taylor, S. Johnson, K. Ruetzel, R. Feiler, M. Pierce, J. Sales, I. Ziaya, L. Murphy

Members Absent: None

Staff: J. Wingader

Presiding Member: J. Taylor, Board Chair

Also Present: Ald. Fleming, City Council Liaison

Call to Order / Declaration of Quorum

Chair Taylor declared a quorum and called the meeting to order at 7:02 pm.

Report from Board Chair Nominating Committee (For Action)

Ms. Ziaya and Ms. Sales nominated Ms. Ruetzel as Chair for the remainder of Ms. Taylor's term which will end in June. Ms. Ruetzel accepted the nomination. Mr. Pierce moved approval seconded by Ms. Sales; a voice vote was taken and the motion was unanimously approved.

Assignment of 2018 Liaison Relationships

Chair Taylor assigned liaisons to programs receiving 2018 funds. She noted that several members had multiple agencies assigned due to Board vacancies. She suggested that programs could be reassigned once two new members were appointed to fill vacancies.

Review of Guidelines for Liaison Relationships

Chair Taylor reviewed the Board-Agency Guidelines defined in the Bylaws, confirming that there would be an annual, on-site meeting and regular reporting. She suggested the Board consider setting a schedule that members agree upon, with each Board liaison reporting on each agency quarterly. Ms. Ruetzel, Ms. Feiler, and Mr. Murphy spoke in support of a schedule. Staff noted that agencies report quarterly in ZoomGrants. Ms. Sales suggested that 2 or 3 members report each month. Ms. Johnson asked about ways changes to agencies or programs were communicated. There was discussion about information captured in ZoomGrants reports and additional monitoring practices including information provided by staff during the application process, hearing process and throughout the year.

Public Comment

Carla Frisch, Center Director of Metropolitan Family Services, announced that the Mental Health Board would be recognized for the continued support of their Family Support and Prevention Program. She also informed the board that a Mental Health Awareness fair is being planned that will take place at the Evanston Public Library.

Staff Report

Health and Human Services Department provided a memo that summarized progress toward 2017 department goals and outlined 2018 goals. Board members requested more information about the initiative to measure ratio of Evanston residents to Mental Health Providers. There was discussion about the Mental Health resource and referral guide and about the Board's involvement in the goal setting process. Staff provided 2018 City Council goals and informed the board that Dr. Patricia Efiom, Equity & Empowerment Coordinator, would present more information relating to the goal of ensuring equity in all City operations at the meeting in February.

Chair Report

Chair Taylor thanked the board members and agencies for their work and contributions during her term on the board and as chair.

Adjournment

Ms. Johnson moved to adjourn the meeting, seconded by Ms. Ruetzel. The meeting adjourned at 7:43 pm.

Respectfully submitted,
Jessica Wingader
Grants and Compliance Specialist